

Entering a Zoom Meeting

To use a meeting ID number to enter a meeting:

1. Visit <https://zoom.us/>

In the upper right you will see this menu:



2. Click 'Join a Meeting'

3. Enter the meeting ID number and Click 'Join'

Join a Meeting

Your meeting ID is a 9, 10, or 11-digit number

[Join](#)

[Join a meeting from an H.323/SIP room system](#)

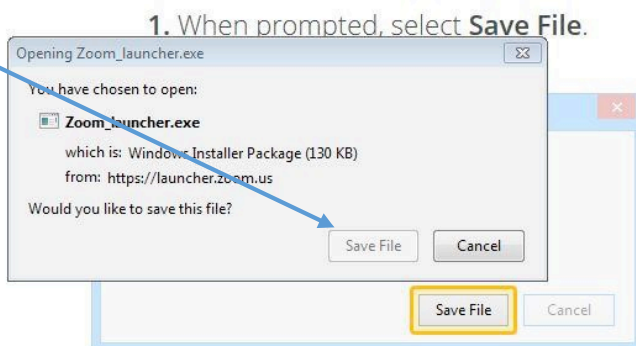
To enter a Zoom meeting from a link:

1. Click on the link you received

Installing Zoom on Windows:

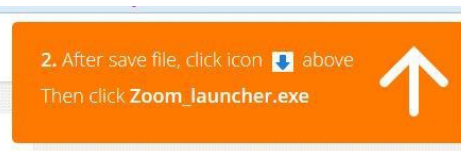
The first time you use Zoom you will have to install one file

1. Select 'Save File'

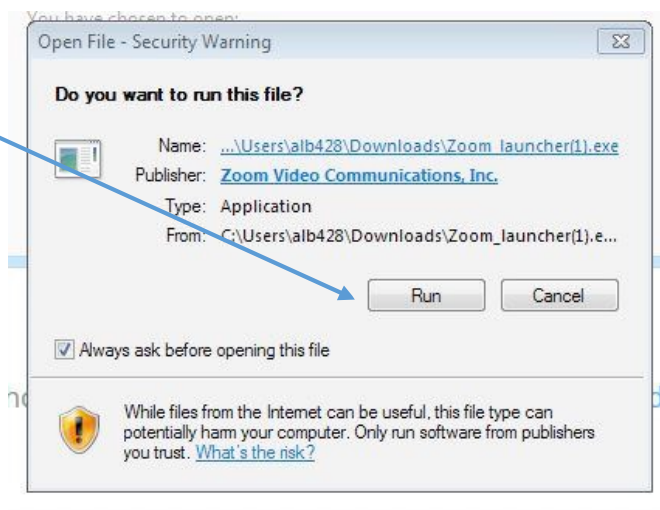


A download should start automatically in a few seconds. If not, [download here](#).

2. Follow the on screen prompt to open the file after it has finished downloading



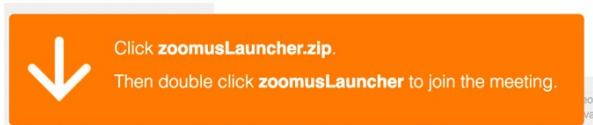
3. Click 'Run' if you are warned about opening the .exe file



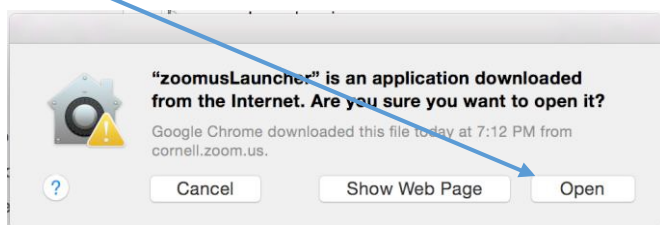
For more information please contact the Center for Teaching Innovation at:

Installing Zoom on a Mac

1. File (zoomusLauncher) will automatically download when you first try to join a meeting
2. Follow the on screen prompt to open the file



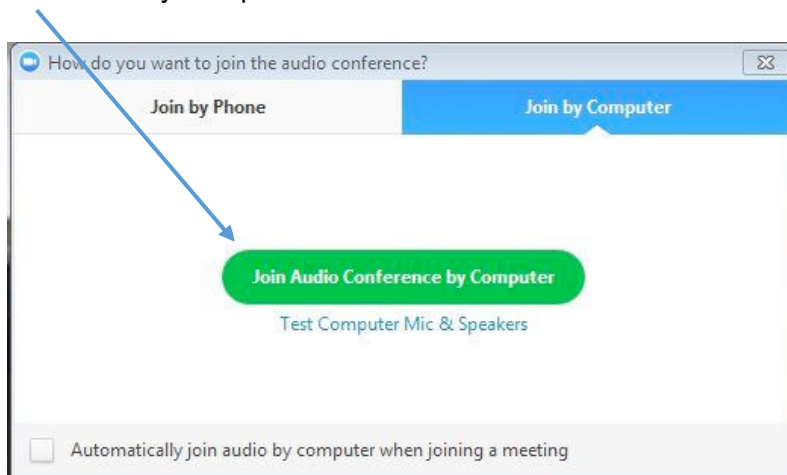
3. Click 'Open' if warned about opening file



Meeting Controls

1. You will be given the option to join by computer or phone audio, usually your computer is the best option.

Click 'Join Audio Conference by Computer'



2. Inside a Zoom meeting you will have the following controls across the lower part of your screen

Mute/Unmute Turn Camera On/Off

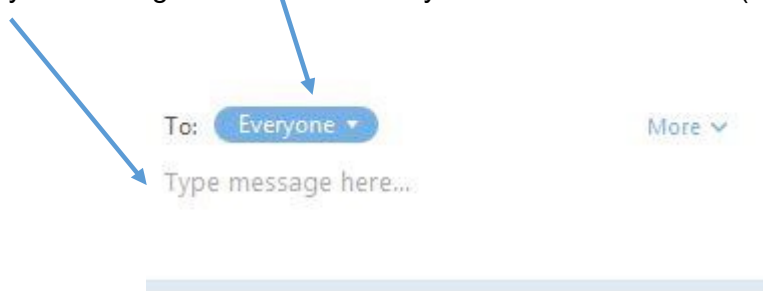
Open Chat Window



See all Participants (will open a new panel)

Leave the Meeting

3. To chat type your message and select to whom you would like it to be sent. (Pressing 'Enter' will send your message)



For more information please contact the Center for Teaching Innovation at:

<http://teaching.cornell.edu>

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4 | Page

4. Raise your hand by clicking 'Raise Hand' at the bottom of the participants list

A hand will appear next to your name

